

Minutes

Sir Robert Borden High School Council

September 13, 2016

A regular meeting of the Sir Robert Borden High School Council was held on Tuesday, September 13, 2016 at 7:00 PM in the library at Sir Robert Borden High School.

Present:

Michael Blakely (Teaching Staff Rep)
Sonya Boersma
Kim Bruton (Teaching Staff Rep)
Barbara Callaghan
Khaled Chamseddine
Ema Chaudhuri
Katie Crombach (Vice-Principal)
Torie Del Grosso
Mary Doueidar
Mariam Elmi
Ismail Elmi
Tracey Graham
Cynthia Jones Kalhok
Murat Kilinc
Banu Kilinc
Ann McEachern
Monica Nevins
Miriam Ostroscki
Samira Ouaz (Secretary)
Carmen Parsons
Heike Payne
Jen Poole
Maria Schnarr
Lisa Tsotroudou
Suzanne Vanden Heuvel
Wendy Verreault (Principal)

1. **Call to Order**
Wendy Verreault called the meeting to order at 7:36 PM.
2. **Introduction**
All attendees introduced themselves to the assembly.
3. **Approval of Agenda**
N/A
4. **Approval of Minutes**
The principal will circulate last meeting minutes to the new list of council members.
Approval is postponed to next meeting
5. **Student Report**
The student representative was absent.
6. **Principal Report – Wendy Verreault**
Welcome, Introductions and Events over the summer

The June 2016 School Council report and Financial Summary distributed

- Administrative Team remains the same: VP Ken MacQueen & VP Katie Crombach
- New teachers are Erin Cain in Art classes and Karl Carey as Learning Support Teacher
- Summer School was another busy year with every classroom being used.
- New at SRB this year: new Vending machines from Best Vending, a local provider
- Class assemblies were held last Friday for all grades.

Extracurricular activities are running. Many teachers have committed to coaching, drama etc.

Again this year we did a period 1 time table distribution. This is important for Admin because it allows us to adjust time tables as required. All course changes require a parental signature and all changes should be completed by Guidance shortly.

Staffing update: We are staffed at 830 and we have about 834. We have some classes not yet defined in semester 2 so any enrolment fluctuations will not affect current time tables.

All "LATES and ABSENCES" are being reported home by PHONE and EMAIL.

- A note is received BEFORE or AS your student leaves the school = no message sent home.
- After an absence, a note is required as soon as your student returns to school. We do record phone calls or accept emails to judy.smith@ocdsb.ca or carol.darby@ocdsb.ca or srbattendance@ocdsb.ca

PROM discussion

Many questions raised by the assembly:

- *The catholic board runs the prom in May to control the outcome of the event.*
- *Include the students as much as possible*
- *Students understand they can have the prom without the involvement of the corporation currently doing it.*
- *Need to consider the financial aspect and help those who cannot afford the cost.*
- *Importance of inclusion: pre-prom excludes a lot of students since the event is private.*
- *The current business owner running the prom makes the students make a down payment they would lose in the event of cancellation.*
- *We need to prevent the business from marketing the event to Grade 11 students*
- *Three years ago, the board gave the schools the mandate to take back the prom. AY Jackson and LDH have a school sanctioned prom*
- *Need to determine the better choice for the prom date: June or May?*

Western Accommodation Review Distribution of handouts and discussion

- *SRB to become a 7-12 grades school*
- *Accommodation Review meetings are scheduled for: Oct 20, Nov 9, Dec 6.*
- *Final Staff Report is due Feb 13 with a final decision on March 1st.*
- *A council representative is needed to present the views of all SRB parents.*
- *During this process, teachers will focus on the students' achievement and well-being.*
- *The board will work with the unions to ensure a fair process.*

Questions

- *Many details, such as schedule and areas, are still to be finalized.*
- *Grades 7/8 might be segregated*
- *Many parents questioned the speed of the process*
- *How important are the parents' opinions in the process?*
- *What is the impact on semestered and annual terms?*

Upcoming Events on School Basic google calendar are as follows:

- Sept 15th starts in the morning – School Photos
- Sept 26th to Sept 30th – Grad photos
- Sept 29th – Link Ubuntu activity during period 4 with a School Council hosting a BBQ and Movie Evening right after school

- Sept 30th – ORANGE shirt day (Assemblies for grade 11 students)
- October 12th – Photo retakes
- October 12th – Progress Reports to be issued at 3 PM to students
- October 17th to 28th – Canned Food Drive
- October 20th – Awards Assembly at 10 am
- October 21st – Carleton University “Me to We” day
- October 26th – Parent Teacher Interviews
- October 27th – First Public Meeting for the Western Accommodation Review
- October 28th – Dance 7 pm to 10 pm
- November 2nd – TOKTW Day for Grade 9 students
- November 2nd – Grad Photo retakes
- November 3rd – JAZZ Café by Music Department
- November 3rd – Youth Forum for selected students
- November 8th – School Council Meeting
- November 9th – Me to We Day for City of Ottawa
- November 11th – Remembrance Day Ceremony
- November 15th – University and College Information Night

7. Teaching Staff Report – Kim Bruton

No report.

8. Council Elections

The assembly elected as follows:

Chair	Monica Nevins
Vice-Chair	Carmen Parsons
Western Area Representative,	Tracey Graham
OCASC Representative	Maria Schnarr
Council Members:	Torie Del Grosso
	Mary Douiedar
	Ann McEachern
	Jen Poole
	Cynthia Jones Kalhok
Secretary	Samira Ouaz

9. Financial Report – Wendy Verreault

The balance is now \$ 1364.67

Sir Robert Borden High School
Bank of Nova Scotia
School Funds

Detailed Category Summary - Sorted by Category Name

10/30/2015 06/22/2016 Date ... Range
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Summary for: School Council
Cat. #: 11000

Contact Person: Verreault, W.

Date	Transaction	Description	Debit	Credit	Cleared
10/30/2015	Deposit 438	log # 59		\$1,500.00	<input checked="" type="checkbox"/>
11/11/2015	Cheq 18890	OCASC School Council Registration	\$35.00		<input checked="" type="checkbox"/>
03/02/2016	Cheq 19054	O.C.D.S.B. ASN 213SUP000000 To purchase microwave for student cafeteria	\$505.69		<input checked="" type="checkbox"/>
05/09/2016	Cheq 19152	CHEO Donation with thanks to Dr. Phil Ritchie - May 10 speaking event	\$500.00		<input checked="" type="checkbox"/>
05/11/2016	Cheq 19155	A Curbex Media Company Dr. Phil Ritchie Sign Inv# 3098-CC	\$55.37		<input checked="" type="checkbox"/>
05/20/2016	Cheq 19185	O.C.D.S.B. ASN 213SUP000000 Purchase of 1 microwave - Chq. # 19054 already issued for this purchase - Tax \$0 - Void - 5/28/2016	\$506.69		<input checked="" type="checkbox"/>
05/28/2016	Cheq 19185	Void - O.C.D.S.B. ASN 213SUP000000 Purchase of 1 microwave - Chq. # 19054 already issued for this purchase - Tax \$0	-\$506.69		<input checked="" type="checkbox"/>
06/03/2016	Cheq 19205	O.C.D.S.B. ASN 213SUP000000 Re-imbusement of May VISAs	\$64.39		<input checked="" type="checkbox"/>
06/13/2016	Cheq 19223	O.C.D.S.B. ASN 2131CT0000 AV Tech (student) for Dr. Ritchie Presentation	\$54.86		<input checked="" type="checkbox"/>
06/22/2016	Cheq 19242	O.C.D.S.B. ASN 213PHO000000 Re-imbusement of Board Printing	\$187.25		<input checked="" type="checkbox"/>

Opening Balance: \$1,267.23 Category Balance: **\$1,364.67** \$1,402.56 \$1,500.00

Grand Totals:

Opening Balances: \$1,267.23

Category Balances: \$1,364.67

\$1,402.56 \$1,500.00

opening balance for 2016-17 school year

10. Adjournment

The meeting adjourned around 9 PM
Next meeting: November 8, 2016 at 7 PM.
Minutes approved by:

Monica Nevins, Chair

Samira Ouaz, Secretary