

# Minutes

## Sir Robert Borden High School Council

### March 19, 2013

A regular meeting of the Sir Robert Borden High School Council was held on Tuesday, March 19, 2013 at 19:00 hours in the library at Sir Robert Borden High School, 131 Greenbank Road, Ottawa.

Present:	Bob Albert	Sheryl Hamilton
	Tracy Albert	Jennifer Harmon
	Joanie Asch (Secretary)	Marcia Hayes
	Jill Badgery	Jessica Keats
	Meredith Ball	Cynthia Mar
	Neil Blacher	Heike Payne
	Michael Blakely	Kristin Riddell
	Carolyn Eckersley (Chair)	Robin Roscoe
	Stan Farber	Wendy Verreault
	Bessie Giovanopoulos	Nirene Wilson
	Clare Gray	Nancy Young
	Louise Halpenny	

#### 1. Call to Order

Carolyn Eckersley called the meeting to order at 19:07 hours.

#### 2. Approval of Minutes

**Moved by Bessie Giovanopoulos, seconded by Meredith Ball, to approve the minutes of the January 15, 2013 meeting. CARRIED.**

#### 3. Approval of Agenda

The agenda was approved.

#### 4. Student Report

Nirene Wilson reported that the Much Music video dance held in February was a big success. Future events include hosting a talent show on April 26 in conjunction with the Key Club (with profits going to the Free the Children Foundation); Spirit Week; and a yet to be determined final event in early June. The King for a Day event will take place in May. Student Council continues to sponsor a child in Africa. It was noted that elections for next year's student council will take place in late May.

#### 5. Teaching Staff Report

Meredith Ball had nothing to report.

## **6. Non-Teaching Staff Report**

Wendy Verreault provided the report on behalf of James Wright. A new half-time office administrator has joined the SRB staff. Brief biographies for the three members of the custodial staff were provided.

## **7. Principal's Report**

Wendy Verreault advised that a music concert will be held on the evening of April 18. The grade 9-12 English summatives have been moved from June to May 24. Parent-Teacher interviews will be held on March 27, with students dismissed at 14:08 that day. The trip to Ghana was very successful, and students represented SRB admirably.

## **8. Secondary School Council Update**

Bessie Giovanopoulos reported that the return of tests was not discussed at the most recent meeting, due to a lack of time. Representatives will consult with their individual schools' practices, and report back at the next meeting.

The results from the prom survey was provided. Eight schools participated in the survey, out of 26 secondary schools in the District. All proms are held off-site, and ticket prices range from \$150 to \$175. 62% of schools fundraise for the prom. 100% use an event planner. The Secondary School Council will take some of these issues forward to the District. The next meeting will be held on April 11, with elections in May. It was noted that this is Bessie Giovanopoulos' last year, so a new representative will be needed next year.

## **9. Presentation: Evaluation, Assessment and Reporting**

Kristen Riddell provided information on Evaluation, Assessment and Reporting. Resources include "Growing Success," published by the Ministry of Education in 2010, and "Evaluation Resource Guide," developed by the OCDSB in 2008. Key principles are knowledge, application, thinking and communication.

Work continues on ensuring consistency in evaluation and assessment. A Parent Guide is in development.

A package was distributed on Literacy and Numeracy. The Ontario Secondary School Literacy Test is administered in Grade 10. Last year, SRB's pass rate was 92%. A practice test will be administered shortly to grade 9 and 10 students. Students who have been identified as needing extra support will attend a literacy test boot camp, to better prepare them. The results from the grade 9 practice test assists in flagging students who will need extra support next year.

An update to this presentation will be provided at the May Council meeting. Any questions on this topic should be sent to Carolyn Eckersley, who will forward them to Kristin Riddell. Responses will be provided at the May meeting.

## **10. Other Business**

### **a) Black Canadian Scholarship**

A \$6000 non-renewable scholarship is available to Black Canadian citizens with a 75% average in six 4-U courses.

**b) Return of Tests**

Wendy Verreault advised that tests and assignments are to be returned to students, following a discussion with Department Heads and at a staff meeting. She will follow up with individual teachers who have not regularly been providing them to students. Exams will be reviewed in class, or on demand, but cannot be retained by students.

**c) Victory Lap Policy**

Wendy Verreault distributed a one-page document downloaded from the Ministry of Education's website on this topic. (See [www.edu.gov.on.ca/eng/students/faqs.html](http://www.edu.gov.on.ca/eng/students/faqs.html).)

**d) Locker Assignments**

Wendy Verreault advised that lockers for next year's grades 9, 10 and 11 students will be assigned in June. A lottery for locker assignments for next year's grade 12 students will also be held in June.

**e) Proposal for Next Year: Year-Long Phys Ed and Grade 9 Applied French Immersion**

Wendy Verreault advised that no decisions on these proposals have been made. However, following a request for indications of interest, no teachers have stepped forward regarding teaching a year-long phys ed class either before school or over a lunch hour (as is the case with band and outdoor education courses).

**f) 2013-2014 Council Executive**

Carolyn Eckersley noted that both she and Bessie Giovanopoulos would not be returning to Council next year, as their children are graduating in June. Anyone interested in standing for election for executive positions on Council should contact her.

**g) Volunteer Recognition Program**

It was noted that due to labour issues, parents had volunteered to stand in as coaches this year. Wendy Verreault advised that she had a list of the approximately 40 volunteers (plus approximately 10 teachers). It was agreed that a breakfast event will be held on June 4, which will combine appreciation for volunteers with the annual athletic awards ceremony. Volunteers will be provided with an SRB coffee mug as a souvenir. A poster board thanking the volunteers will also be created and hung in the school. Costs will be shared between the school and Council. (See motion below.)

**h) Social Event for Council**

Members agreed to hold a small reception immediately before the next Council meeting on May 7. Information on this will be distributed with report cards in April, as well as to current grade 8 students at feeder schools.

**Moved by Jennifer Harmon, seconded by Bessie Giovanopoulos, that up to \$600 be approved for expenditures relating to recognition of volunteers and a May 2013 reception for Council members. CARRIED.**

**11. Adjournment**

The meeting adjourned at 20:57 hours.

Minutes approved by:

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Carolyn Eckersley ,Chair

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Joanie Asch, Secretary