

Grade 11 and 12 Online Locker Selection FAQs

1. When can I choose a locker?

The online program will be open for students to pay their student fees online as of Monday, August 26, 2019. If students choose not to pay their student fees, they need to contact the office to gain access to the locker system.

2. How can I have a better chance of getting a locker in the area that I want?

Pay your student fee (\$20) as soon as possible (<https://ocdsb.schoolcashionline.com/>.) You will then be granted access to the Locker Selection Program (<https://srb.lockerassignment.com/>) within 24 hours. Look at the locker map that shows the various locker zones, and determine what areas you would like to have your locker. This maps can be found on the school website, under the 'Online Locker Selection' NEWS item.

3. I am having trouble signing in to the Locker Assignment program for the first time. Why?

Make sure that you are using your Student Number for BOTH the login name, and for the password. The password IS NOT the regular password that you use in other applications. Do NOT add the 'S' to your student number. Once you have logged in for the first time, you will be required to change your password, to protect your privacy.

4. How can I make sure that I can get a locker next to my friend(s)?

Once you have paid your student fees, you can use your home computers, or mobile devices to log in to the system, and choose adjacent lockers that are showing as available.

5. What do I do if I have paid my fees and selected an available locker, but I won't be able to put a lock on it until after the first day of school?

Call the office to let us know, and we will place a temporary lock on the locker. When you come to school we will remove it for you.

6. What do I do if I have selected an available locker and there is a lock on it when I show up to school?

Come to the main office, and a Vice Principal will confirm your locker selection, and then cut the lock off for you as soon as possible.

7. If I lost my lock, or don't remember my lock combination, can I still select a Locker?

The Locker Selection program asks for a lock combination as soon as you log into it. If you have lost your lock and need to purchase a replacement, you can do so through the office with \$10 cash or place an order through School Cash Online. Please show the receipt in the office for the replacement lock (on phone or printed.) Contact the office if you need to confirm your lock combination.

8. When can I put my lock on my locker?

Between 8am and 4pm during the last week of August (August 26-30).

9. I just paid my student fees online, and am able to log into the Locker Assignment website, but am not given the option to choose a locker. Why?

The two online programs (School Cash Online for paying fees, and the Locker Selection program) are not linked. Therefore, the administration has to check each day to see who has paid their fees. They need to upload the students who have paid their fee into the Locker program and grant access to locker selection. This step can take up to 24 hours. Once you have paid your fees you may need to wait until the next business day (Monday - Friday) to choose a locker.