

SIR ROBERT BORDEN SECONDARY/INTERMEDIATE  
SCHOOL COUNCIL  
MINUTES  
**September 19, 2023**

A virtual meeting of the Sir Robert Borden High School Council was held on Tuesday, September 19th at 7:05 PM through Google Meet.

Attendance was not captured.

**Approval of Agenda**

- Agenda was approved unchanged

**Approval of minutes from June**

- The minutes from June were approved unchanged

**Introductions**

Principal – Matt Gagnier

Teacher rep – Jeff Snyder, librarian (will be transferred to someone else for the remainder of the year)

Student rep – Mason Lancelotte, external rep for SRB Student Council

**Student Report for Grades 9-12 - Mason Lancelotte**

Mason introduced himself and thanked everyone for coming. He reported on some of the upcoming activities that the Student Council is organizing, including:

- SPC card sales this week, \$10 each.
- Homecoming dance on October 13, 7-10pm with a glow in the dark theme. Ticket sales and further information being released to students soon.

Spirit week this week:

Monday: Monochrome day

Tuesday: Twin day

Wednesday: Wednesday Adams day

Thursday: Anything but a backpack

Friday: Barbie vs Oppenheimer

Mason shared an overview of the many sports and clubs that are available for grades 9-12; most of the clubs and some of the sports are already underway.

Clubs:

- Audio-Visual club
- Rainbow youth club

- Key club (community service club)
- Art club
- DECA club (business competition)
- TWIGS club
- Debate club
- Black student union
- Best buddies (program for students to make friends with, and participate in activities with students in our schools special education program.)
- Stage band
- Jewish culture club
- Chess club
- Christian club
- Model UN
- Fishing club

Current Fall athletics teams:

- Boys Rugby 7's
- Senior Boys volleyball
- Co-ed tennis team
- Co-ed ultimate frisbee
- Co-ed golf team
- Basketball - Girls Varsity
- Varsity Boys Soccer
- Cross Country

**Staff report** – Jeff Snyder

Club Fair

- Wed Sept 20
- Opportunity for students to sign up / learn more about various clubs
- Several clubs up and running already: Black Students' Union, Chess Club, Book Club, Debate Club

OSSTF meeting coming up

- Will select new teacher representative

High School Athletics

- Tennis, golf, soccer, senior boys volleyball, cross country, rugby, ultimate frisbee,

Important Information from Guidance

- Volunteer Fair
  - Wednesday, September 27th, at lunch in the foyer and during the period after lunch, for teachers to bring classes, if they wish

- Attended by several organizations giving opportunities for students to earn hours toward the 40 hour community service graduation requirement
- Guidance staff will also be on hand to answer any questions and to hand out community service hours forms.
- How To Apply to Scholarships/Bursaries presentation:
  - Sept. 28 at lunch in SRB's auditorium, open to all grade 11/12 students
- Post-Secondary Fair
  - Wed Oct 4 in SRB's auditorium
- How to apply to College/University presentation
  - Tues Oct 17

Slide Decks will also be placed on SRB's website in Guidance

#### Yearbook

- Will be on sale this year again after a hiatus - run as a club
- Is now on School Cash Online

#### Intermediate Terry Fox Run

- October 5th from 1:40-3:20pm
- Please consider donating at <https://schools.terryfox.ca/38754> or send money with your child to school. All proceeds will go to funding the Terry Fox Foundation for cancer research

#### **School Council Financial report** – Matt Gagnier – see last page

Note that the school admin staff manage the School Council finances.

The Council has \$1304.57 in the main account and \$678.86 in the account with the grant from the Board.

#### **Principal's report** – Matt Gagnier

##### School Startup

- Welcoming back almost 1200 students (including ~200 new SRB students) brings excitement and energy to the beginning of the school year. We are focusing on building positive relationships and routines at the beginning of the year to support student learning and well-being.
- This summer our school care staff helped support Summer School, as well as managed construction projects; a huge thank you to the team to get our school ready to open. Thanks to our Main office staff for also making sure we were ready to start the year.
- We have a number of new staff this year across intermediate panels, secondary panels, as well in the main office. Joining the office team is Janet Marchington who is part time in guidance and part time in the main office.
- We have a school administration team of 4 people - myself, John Ioannou with responsibilities for grade 7-8, Karl Carey, Grade 9-12 A-K, and Christine Rankin Grade 9-12 L-Z.

- Staff participated in the PA Day on September 1 ahead of school start: the focus was student well-being, school safety, violence prevention and literacy.
- We hosted opening assemblies for all grades in the first days of school; our theme this year, is Be Kind, Engaged and Responsible. We will be revisiting this throughout the year as needed.

#### Intermediate Panel

- We welcomed 366 intermediate students to our school.
- Smooth start for students and staff, the first day was a mix of introductory activities, getting assigned lockers, and orienting themselves with their learning spaces and new teachers.
- We are learning about our students and reviewing Ontario Student Records, and Individual Education Plans. Every year our Learning Support Teacher, Val Steed, reaches out to solicit parent input into the Individual Education Plan, our Learning Resource Teacher, Brenda Highmore, will be meeting with students and supporting their classrooms. We have two Educational Assistant Nasteo Mohamed and Amy-Lynn Vandusen.
- Please reach out if you feel your child needs additional support - please contact your child's homeroom teacher as a starting point.
- We have hired a few new teachers this year: Crystal Lyle (French Immersion), Anthony Marchildon-White (French Immersion), Rupinder Kaur (Regular English Program), Bella Lewkowicz (French Immersion), and Niles Matson (Core French Teacher grade 7)
- We are continuing to review our class sizes and we will be making adjustments as required by the school board, we will inform parents if there are any changes that are being made per School board timelines. This is part of the normal process to confirm projected enrolment to actual enrolment for the end of September. We are down ~30 students from the projected enrollment due to students moving away, attending other schools, etc.
- Students have enjoyed being allowed to choose their destination (Cafeteria, Loft, Gym, or Yard) during the two break times - this was a change based on staff and student requests for more flexibility during the recess time.
- Students should look forward to upcoming sporting and club opportunities, in addition to the morning announcements, we will have the TV in the circle presenting information.
- Terry Fox Run Event will take place Thursday, October 5th, students are raising money to support the Terry Fox Foundation for Cancer Research.

#### Secondary Panel

- We welcomed ~771 students in Grade 9-12.
- Grade assemblies took place in week 1 to orient students to the 2023-2024 school year.
- Various clubs already running this semester: updates are on the SRB school website.
- Various sports teams are currently in a selections process for the Fall season; Varsity girls basketball, golf, junior boys soccer, rugby 7s: Instagram account (@SRBAthletics).
- Homecoming dance October 13, 2023.
- We have hired a few new teachers this semester; Greg Hicks (Head of English, Technology and the Arts), Fertuna O Berhane (junior science), Michael Quigg (junior and senior mathematics), Michelle Oko (Core and Immersion French), Patrick Lawlor (Integrated Technology).

- Guidance is busy adjusting senior student timetables to match pathways. If your child requires support with pathway planning, career advice or social-emotional support please have them contact their Guidance counsellor.
- We continue to encourage our students to arrive early for classes so that they are in class and ready to learn at 9:00 am and 12:30 pm after the lunch hour.

### **Additional Items**

- Photo day is September 21, 2023 between 9:00 - 12:00 for all Grade 7-12 students
- Our Grade 7-12 Open House / Grade 7-8 Meet the teacher event is this Thursday, September 21st, 2023, 4:30-6:00. Student Council is hosting a BBQ beginning after 5:00pm. We hope all families can join us to visit our learning spaces, school facilities, and informally hear about the student experience/program. Please bring your child with you so they can show you where you need to be!
- Chartwells is a 3rd party operator that will be getting our School Cafeteria back up and running - it should open this coming Monday. We will make announcements to students.
- We encourage your child to get involved in school clubs, sports, and pro-social activities and of course ensure they are meeting their class/course requirements. Our staff are here to support your child in their learning. If you have any questions or concerns, please don't hesitate to reach out to your child's teachers.
- School Council Financial Update - We have \$1300 in the main School Council account, and \$678 in the Parent Involvement Funding Account as we open the school year.

### **School Council business**

#### Elections

Chair – Andrea Horton, acclaimed

Secretary – vacant

OCASC rep – vacant

Members-at-large

Brenda Asselstine, Sharon Creasey, Annie Plourde, Martin Masse

School Council dates and formats for this year (can be adjusted if needed):

Oct 17 (in person)

Nov 21 (online)

Jan 16 (online)

Mar 5 (online)

May 14 (in-person)

June 11 (online)

It was decided that most of the meetings would be virtual, with two being in-person. This could be adjusted later.

**Adjournment**

Meeting adjourned around 8:30 pm.

## SRB SCHOOL COUNCIL FINANCIAL REPORT, SEPTEMBER 18, 2023

Sir Robert Borden High School  
Bank of Nova Scotia  
School Funds

Detailed Category Summary - All Transactions To Date

Report #2  
03/31/2022 .... 09/18/2023  
Date ... Range  
2022-2023

Summary for: School Council  
Cat. #: 11000

Contact Person: Gagnier, Matt  
Balance Forward: \$2,050.03

Date	Transaction	Description	Debit	Credit	Cleared	Balance
09/09/2022	Transfer 623	Motion passd by School Council to reimburse for expense - books purchased in 2022		\$321.14	<input checked="" type="checkbox"/>	\$2,371.17
03/28/2023	Check 21423	Annie Plourde Reimburse for Welcome to H.S. Nlight/snacks Costco Inv#	\$183.92		<input checked="" type="checkbox"/>	\$2,187.25
03/29/2023	Check 21435	O.C.D.S.B. Reimburse 213SUP: for Autism/A Team supplies/cart,urn,badges from G&T Inv# order# 006869	\$328.89		<input checked="" type="checkbox"/>	\$1,858.36
03/31/2023	CreditMemo	EFT - Pro Grant 2022-2023		\$750.00	<input checked="" type="checkbox"/>	\$2,608.36
05/31/2023	Check 21468	O.C.D.S.B. ASN213BKS Forest of Reading Book Order 2023 Inv# PC-1	\$303.79		<input checked="" type="checkbox"/>	\$2,304.57
06/02/2023	Check 21482	Jamila Ahmed Workshop/Conversation Circle Inv#	\$1,000.00		<input checked="" type="checkbox"/>	\$1,304.57
			<b>\$1,816.60</b>	<b>\$1,071.14</b>		<b>\$1,304.57</b>
<b>Opening Balance: \$2,050.03</b>			<b>1,816.60</b>	<b>1,071.14</b>		<b>\$1,304.57</b>

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Detailed Category Summary - All Transactions To Date

Report #2  
03/31/2022 .... 09/18/2023  
Date ... Range  
2022-2023

Summary for: SC-PINV  
Cat. #: 11240

Contact Person:  
Balance Forward: \$500.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
09/09/2022	Transfer 623	Motion passd by School Council to reimburse for expense - books purchased in 2022	\$321.14				<input checked="" type="checkbox"/>	\$178.86
02/28/2023	CreditMemo	EFT 2022-2023 PINV Funding		\$500.00			<input checked="" type="checkbox"/>	\$678.86
			<b>\$321.14</b>	<b>\$500.00</b>				<b>\$678.86</b>
<b>Opening Balance: \$500.00</b>			<b>321.14</b>	<b>500.00</b>	<b>0.00</b>			<b>\$678.86</b>